# ALMIGHTY VIDHYALAYA PUBLIC SCHOOL

## SENIOR SECONDARY

**(CBSE Affiliation No.1930800)**

**Madhurakaliamman kovil Backside, Marudhadi road, Siruvachur**


## Rules and regulations for students:

### 1. Attendance & Time

- Arrive to school on time every day. Be in class before the first bell.
- If you're absent, bring a note from your parent or guardian the next day.

### 2. Uniform & ID

- Wear the complete school uniform and ID card daily.
- Keep your uniform clean and tidy. Hair and shoes should be neat.

### 3. Classroom Conduct

- Listen to teachers and follow instructions.
- Complete homework and classwork on time.
- Do not copy or cheat in tests or assignments.

### 4. Respect & Behavior

- Be respectful to teachers, staff, and classmates.
- No bullying, fighting, or using abusive language.
- Use school property carefully. If you damage something, you must report it.

### 5. Banned Items

- Mobile phones, headphones, and other gadgets are not allowed unless a teacher permits it.
- Junk food, sharp objects and valuables should not be brought to school.

### 6. Safety

- Stay within school premises during school hours.
- Walk, don't run, in corridors and staircases.
- Inform a teacher immediately if you feel unwell or see an accident.

### 7. Participation

- Attend assemblies, events, and activities as instructed.
- Keep your classroom and school surroundings clean.

Breaking these rules may lead to a warning, parent meeting, or other disciplinary action.

Want me to shorten this into 5-6 key points for a student pledge or notice board?

## Rules and regulations for teachers in schools :

### 1. Professional Conduct

- Be punctual for school, classes, duties, and meetings.
- Dress in formal, modest attire as per school dress code.
- Treat students, colleagues, and parents with respect and fairness.

### 2. Teaching & Academic Duties

- Prepare lesson plans and deliver curriculum as per the school calendar and syllabus.
- Maintain accurate attendance, marks, and assessment records.
- Evaluate assignments and tests fairly and return them in a timely manner.
- Provide remedial support to students who need extra help.

### 3. Classroom Management

- Maintain discipline and a safe learning environment in class.
- Do not use corporal punishment or humiliate students.
- Report behaviour or academic concerns to the class teacher, coordinator, or principal promptly.

### 4. School Policies & Duties

- Follow all school policies on attendance, leave, exams, and code of conduct.
- Attend staff meetings, training, and school events unless officially excused.
- Complete assigned duties such as invigilation, co-curricular supervision, and committee work.

### 5. Ethics & Confidentiality

- Maintain student and school confidentiality. Do not share sensitive information outside authorized channels.
- Avoid favoritism, private tutoring of own students, or accepting gifts from students/parents.
- Report any safeguarding, bullying, or child protection concerns immediately.

### 6. Communication

- Communicate with parents professionally through official channels.
- Use school-approved platforms for homework, notices, and feedback.

Violations of these rules may result in a warning, written explanation, or disciplinary action as per school service rules.